

**Eastern Kentucky University
Staff Council**

Meeting for November 13, 2018
Teleconference Room, Whitlock Building, Room 549
10:00 a.m.

Members Present: Adkins, Karrie; Bank, Leah; Cotton, Ann; Faith, Jillian; King, Stephanie; Newman, Jennifer; Scott, Caelin; and Spease, Julie

Members Absent: Miesmer, Tim; Sparks, Sherry; Sparks, Tosha

Guests Present: Beck, Joan, ECU OMBUD; Kent, Barbara, Director of Policy & Legal Operations; Makinen, Bryan, Staff Regent; Pitt, Sarah, HR Liaison to Staff Council

Call to Order: Chair King called the meeting to order at 10:04 a.m.

EKU Policy Discussions: Ms. Kent and Ms. Pitt briefly discussed the two revised policies below:

1. 8.2.11P, Staff Emeritus: <https://policies.eku.edu/sites/policies.eku.edu/files/policies/8.2.11pstaffemeritus.pdf>
2. 8.2.12R, Staff Professional Development Fund: <https://policies.eku.edu/sites/policies.eku.edu/files/policies/8.2.12rstaffprofessionaldevelopmentfund.pdf>

The revisions to the Staff Emeritus Policy include the current practice. The revisions for Staff Professional Development removes Staff Council as a part of the process for reviewing requests from the Staff Professional Development fund. *Note, the fund has been cut in half and will be awarded on a first received basis.

Ms. Kent assured the council that all policy revisions related to staff, will be presented to Staff Council before final approval.

Minute Approval: The October 2018 Minutes were approved through email.

Ombud Minute: Ms. Beck briefly discussed the National Ombud Day which was October 11, 2018. She appreciated the attendance from the Staff Council members for the Charter Signing and meet and greet.

Treasurer's Report: Current balance is \$13,203.91.

Regent's Report: Next Board of Regent's meeting will be December 3, 2018 in Martin Hall.

Chair's Report: Chair King indicated the Implementation Team met and made the following points:

- Numbers of new students look promising; however, January new student numbers will be more accurate after the end of the fall semester.
- There is a work group for staff and faculty to look at compensation. It will be approximately six months to review all the information.
- Dr. Whitehouse led a discussion regarding re-assign time for faculty.
- There is discussion regarding supply orders for the whole campus to compare vendors and costs. May go to a system similar to the printer program.

Committee Reports:

- COMMUNICATIONS – Not met; currently working on EKU/Staff Council newsletter.
- ELECTIONS AND CREDENTIALS – Elections are November 16th for the following open areas:
 - College of Education and Libraries
 - College of Business & Technology
 - Maintenance and Skilled Trades in Facilities Service and Housing and Project Administration
 - Training Resource Center
 - College of Health Sciences, Academic Policy & Process, Graduate School and Research, Institutional Effectiveness and Research
 - Information Technology and Communications & Marketing
- STAFF RECOGNITION AND PROFESSIONAL DEVELOPMENT – Met October 23, 2018. Discussed End of Year Luncheon details; Worked on presentation for the luncheon event; Sent a Save-the-Date for the End of Year Luncheon; and discussed trophy for Staff Emeritus recipient (working with Dr. Tim Ross).
- Benefits – Not met, but will start back in the spring; goal is to be more creative with employee benefits.

University Committees:

- Budget Advisory Committee – Stephanie King – Not met.
- Parking Advisory Committee – Courtney Collins is the new Director of Parking & Transportation. There will be a new Parking Appeals Committee, as SGA no longer wants to own that committee.
- Sick Bank Committee – Stephanie King – Not met.
- Grievance Committee – Not met.
- Benefits Advisory Committee – Tim Miesmer – Information reflected above.
- Diversity Committee – Caelin Scott – Met but was not able to attend.

Old Business: Homecoming Parade was well attended and seemed to be a big hit. We will need to order more supplies for next year.

New Business: There will be a challenge between faculty and staff for Colonels Cupboard. Keep an eye out for the announcement in EKU Today.

The meeting adjourned at 11:10 a.m.

Respectfully submitted,

Ann Cotton

Notes taken by Julie Spease