Members present: Banks, Leah; Cole, Tammy; Cotton, Ann; Evans, Jennifer; King, Stephanie; Makinen, Bryan, McHone, Dixie; McKnight, Jennifer, Ott, Jennifer, Simpson, Debbie; Spease, Julie Templin, Kalie;

Members Absent: Bailey, Erin;

Call to Order – Chair Banks called the meeting to order on June 10, 2014 at 10:00am in the Whitlock Building room 549.

Approval of Minutes
Minutes of the May 13, 2014 meeting were approved via e-mail.

Treasurer Report
Balance of $15,357.27 ($8,910 M&O from FY 14 and $6,447.27 from Carryforward)
  A. Ann Cotton submitted a request to use the balance for a staff professional development speaker and day of service activities. All approved.
  B. Stephanie King reported there is a pending invoice in the amount of $200 for Staff Regent business cards and flyers that is to be paid.

Staff Regent Report
New Staff Regent Bryan Makinen reported on the recent Board of Regents Meeting:
  A. Grand Campus negotiations are pending to move forward as long as two stipulations are approved. Will have to review the lease agreements that Grand Campus currently has contracted to be more in line with EKU Housing policies.
  B. Model Tuition approved to roll out to phase 2, increase to $500 for K-12.
  C. Approval of two voluntary student fees: Athletic Fee $50 per semester, and Facilities Improvement Fee $50 per semester. Tuition was approved at a 5.1% increase for next year and 2.9% increase for the following year (a cumulative 8% increase spread over two years). Resident Hall rates increased by 5%, graduate 4.4%, meal plans by 2.5%. There was no increase to the online class rate.
  D. Discussion of new proposal requiring EKU to put more money in pension funding beginning with the year ending June 30, 2015. This will help to support the KERS and KTRS retirement system. Funding will be based on number of employees in system, the state will decide the percentage. Kentucky is currently ranked second for being the worst for funding pensions (Illinois is the worst). This will be a reoccurring expense based on fluctuations of employees in the system.
  E. Approved salary guidelines for faculty promotion, and part time.
  F. Discussion of Federal Work Study and Institutional Work Study student wages to increase: current first year students are paid $7.25, proposal for second year students to be paid $8.00, third year students $9.00 based on years of work study experience.
  G. Bryan Makinen will serve on the following Board of Regents Committees: Internal Affairs, Student Life, Athletics, and Discipline Committee.
  H. The Board will be forming a new committee- Colonels Comply will work with ethics and compliancy and serve as a checks and balance.
I. The fourth doctoral program at EKU was approved by the Board: Psychology. This will go to CPE for approval as there is a cap to the number of doctoral programs we can offer. Have hired new faculty in Math, English and Justice and Safety. Some academic areas are still going through the VBO process.

J. Approved that students, spouses, children are able to take a military incomplete. This will allow faculty members to give a grade if enough material has been completed or will be able to give them a longer time frame to complete the class if they are called out for service. Those that decide to join and voluntary for deployment are not eligible for this only those that are on reserve are eligible.

K. Lab Safety policy passed.

L. Faculty workload has been posted. This is an effort to level the playing field for faculty to teach an overload schedule.

M. IPEP resulted in about $5.7 million increase across the board and the benefits composite rate has went down from 43.5% to 35% which is a good thing for the university.

N. Bryan requested that we have a Staff/Faculty Regent page, Leah suggested we have a link to the Staff Council page and a forum email to go out through the Staff Council/Regents site.

**Chair Report**
Leah Banks reported:

A. Administrative Council met May 29th and will be switching to a quarterly meeting.

B. Green space between McGregor, Library and Combs is currently on hold due to the bids received were inflated. Currently working on steam lines and wheel chair ramp.

C. IT role out will be complete in Summer.

D. Tom Erikson, new Dean of Business and Technology will start August 1. Dr. Rogow will continue to work and transition Dr. Erikson in through July.

E. ESL will return to campus and be housed in the computer store space in Whitlock Building.

F. Gary Barksdale reported to Administrative Council that the new vendor contracted to help with performance evaluations Halogen will roll out in 2015. This new system will help with merit pay raises. Concerns were expressed from Staff Council members that constituents are worried that merit raises may not be a fair system. There is discussion that the merit raise would be a one-time bonus on your base pay. Leah commented that there had been discussion in Administrative Council that there is a commitment for multiple years for base raises, however Grant funded positions are not typically included in those raises and the faculty raises are a different process.

G. Will be utilizing a new vendor for background checks that all Kentucky state public schools will use this will be a lower cost to the university and expedite the process of a background check.

**Committee Report**

B. Communication committee – Met, Julie has been working to update the site and will get new pictures from Leah to post. Working to create a suggestion/question box for staff to submit information. A question was raised if we were allowed to send out meeting minutes and reminder to constituents and it was agreed that we could after the meeting minutes had been approved or just send a link to the Staff Council website. Discussed the idea of developing an email account on behalf of staff council.

C. Issues and Benefits Committee- No Report

C. Staff Recognition & Professional Development – Julie Spease reported that according to Terri Begley approximately $38,685 through June 10th has been distributed from the professional
development fund. Julie will be meeting with Terri and Jennifer Strauel to soon to go over the bylaws.

D. Elections & Credentials –Will meet June 13th to discuss wrap up from the Staff Regent Election. Work on guidelines and steps of the recent election. Ann Cotton will look through her material for any old copies of the guidelines and forward them.

E. University Committee Reports
a. Parking Advisory Committee –Not met.
b. Benefits Committee –Not met.
c. Strategic Planning Steering Committee- Will have a mission/vision statement posted soon. A retreat is scheduled for June 12.
d. University Professional Development Committee- Not met.
e. Tobacco Free Task Force- Jennifer Ott attended the last meeting. Not all smoking shacks have been removed due to cost. The consensus is that this policy would be difficult to enforce. Bryan Makinen reported that the signs had been bought however with other projects and priorities they were postponed to be put out. There is a cost issue and that not everything can be done at once time. There is a tobaccofree.eku.edu site that has the policy, a script for those that see violators, and a link for reporting violations. Students are to be fined through Student Rights and Responsibilities similar to the current alcohol fines that are in place.

Old Business
A. Inauguration Ceremony Events: Leah reported that the committee will be meeting today and will have dates to move forward with.
B. Staff Council Professional Development Speaker - Leah distributed names of potential speakers and asked that the Council review them and send their top 2-3 recommendations to her. Will try to move forward with an event in August before classes start to be held at the Center for the Performing Arts.
C. Groundbreaking for Phase 2 of the Science Building will be August 26 at 4:00 p.m.

Day of Service Event- Monday, October 20th
Faculty/Staff Luncheon- Tuesday, October 21st -11:30-1:30
Inauguration Ceremony- Friday, October 24th - 5-6:30p.m.

New Business
No Old Business to discuss.

Adjournment
Meeting was adjourned at 11:30 am

Submitted by,
Jennifer McKnight
(Thanks Julie and Stephanie for nominating me to record the notes) ☻