Eastern Kentucky University

Staff Council

Meeting for November 12, 2013

Teleconference Room, CDW/SSB 549

Members present:  Banks, Leah; Cotton, Ann; Evans, Jennifer; Sparks, Tosha; Spease, Julie

Members Absent:  Fulkerson, Steven; Simpson, Debbie; Zabawa, James

Guest: Bryan Makinen

Call to Order – Chair Banks called the meeting to order on November 12, 2013 at 10:05am in room 549 of Whitlock Building.

Minutes of the October 8, 2013 meeting were approved via email.

Balance of $8,910

Staff Regent Report
No Report

Chair Report
Chair Banks presented at the Board of Regents meeting on October 28, 2013. She provided some information about Staff Council’s purpose, goals, and concerns. President Benson has asked that brief reports from Staff Council, Faculty Senate, and SGA be given to at each of the Board of Regents meetings. This is new opportunity for staff and allows for us to have a voice and share great things about the staff of EKU.

Committee Report
A. Communication committee – The website has been updated but still needs some work it will continue to be a work in progress for this committee.
B. Issues and Benefits Committee– No Report
C. Staff Recognition & Professional Development – The Staff Council Holiday luncheon will be held in the Board of Regents Dining Room, Powell Building on December 5, 2013 at 11:30a.m. President Benson has been invited to be our guest. Also, all Staff Emeritus recipients have been invited to attend. All other invitations to current members and volunteers will be sent via e-mail by Ann Cotton.
D. Elections & Credentials – Nomination forms are up and ready for folks to submit they are due to Chair Banks by 4:30p.m. on December 9, 2013. Elections will be held on Monday, December 16 and Tuesday, December 17 via EKU Direct. The following areas are up for re-election with a three year service term:

- Administration, Financial Business Affairs (term ends December 31, 2016)
- Athletics, Development, EKU Foundation, Arlington, University Relations (term ends December 31, 2016)
A special election is being held to allow representation in areas vacated due to the voluntary buyout program and reduction in force. Those areas are:

- Center for Career and Workforce Development, Extended Campuses and Hummel Planetarium – (term ends December 31, 2014)
- Enrollment Management, University Programs – (term ends December 31, 2014)
- Information Technology – (term ends December 31, 2015)

The nomination form will be edited to refer interested staff to consult the Staff Council Bylaws regarding eligibility. Julie Spease will immediately make the edits to the form.

E. University Committee Reports
   a. Parking Advisory Committee –
      1. Ticket citation revenue is up over $1,000 for this year.
      2. All EKU shuttle transportation has been outsourced to KY River Foothills
      3. EKU President Benson and the Transportation Commission announced the SOLA Shuttle Pilot Program (South Lancaster) Argyll. The shuttle will be for EKU students, faculty, and staff. Service starts Monday, January 13, 2014. The cost will be $1 round trip or $25 for a semester pass.
   b. Benefits Committee – No Report
   c. Worker’s Compensation & Reinstatement Policy Group- The Return to Work Policy is approved and in affect.

Old Business

No old Business to discuss.

New Business

Mr. Bryan Makinen, Director, EH&S, RM&I spoke at length regarding initiatives that Staff Council and his office could partner together on and raise awareness of safety issues. Such things as: hanging posters endorsed by Staff Council; sending communications to constituents; referencing safety materials on website; purchasing items to give away (i.e. safety glasses, ear plugs, sunscreen, etc.) Mr. Makinen will be sending the council some more information on how we can help and hopefully begin a partnership.

Chair Banks has been asked to serve on an IT Blue Ribbon Panel. The purpose of this panel is to examine ways to revitalize and optimize the use of Banner at EKU. Council members are invited to give feedback in regards to Banner and what is working, not working, etc.

Staff Council has a significant amount of sand left over from the employee picnic in 2011 that has been stored in the Library. The Council was asked to donate the sand for the opportunity to become a co-sponsor with the Library during their finals week festivities. Each semester during dead and finals week, EKU Libraries holds events in the library lobby to help students relax during this stressful time. On the
list of events for this semester is stress ball making in which students will fill balloons with the donated sand and decorate.

Staff Council’s annual report has been neglected for the last couple of years. The Council would like to begin compiling such a report for future use and proof of all the hard work and dedication that goes into The Staff Council. The committee responsible for drafting this report is as follows:

Chair, SC
Vice Chair, SC
Chair of all sub-committees
Secretary/Treasurer

Adjournment
Meeting was adjourned at 10:45 am

Submitted by,
Tosha Sparks
Secretary/Treasurer